

**Phoenix Program**  
**Process Definition – LABOR DISTRIBUTION**

Process	<b><i>General Ledger Interface</i></b>
Process Number	<b><i>LD – 011 (REVISED 3-15-99 – REPLACES 3-12-99)</i></b>

***Description of Process***

This process summarizes and formats payroll data to interface to the General Ledger Module.

***Input to Process***

.Payroll records from the staging table.

***Output of Process***

Journal voucher with summarized chartfields for posting to the General Ledger

***Service Level Agreement Required? (if yes, provide a brief description)***

NO

***PeopleSoft Panel Groups being Used***

Function	Panel Group

# Phoenix Program

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### *Business Process Description*

Process Description	Responsibility (Agency/Centralized)
<b><u>Step 1:</u></b> SQR process collects records from fund staging table by the DST_Use of “Ern”, “Net”, “Ded”, “Ded1”, and “Ded2”.	Centralized
<b><u>Step 2:</u></b> Create new table “DX LD Acctg Lines” and waits for Journal Generator to collect data.	Centralized
<b><u>Step 3:</u></b> Journal Generator process marks records as “collected” so that duplicate processing does not occur.	Centralized
<b><u>Step 4:</u></b> Data is then interfaced to the General Ledger module.	Centralized
<b><u>Step 5:</u></b> .	

### *Forms Used with Process (#)*

None

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***Process Flow Diagram (if appropriate):***



**Process Signoff**

Tested By  
Date Tested